



**MCMUNN & YATES BUILDING SUPPLIES (BEAUSEJOUR)**

Box 1420 • Beausejour, MB • R0E 0C0  
 Phone (204) 268-1603 • Fax (204) 268-1507

**Personal Information (please print)**

Last Name		First Name		Initial	S. I. N.
Street Address					
Town/City			Province	Postal Code	
Telephone Number		Have you ever been employed by this company? <input type="checkbox"/> NO <input type="checkbox"/> YES If YES, when?			
Position your are applying for			Desired employment status: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Casual		
Date available to commence employment			Age: Are you under 16 years of age? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Are you legally entitled to work in Canada? <input type="checkbox"/> YES <input type="checkbox"/> NO			Do you possess a valid motor vehicle operator's license? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, what class of license do you possess?		
Do you have any medical condition(s) which may affect your ability to perform the duties of the job for which you have applied? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please specify					
Since a pre-employment medical examination may be necessary for employment with McMunn & Yates Building Supplies, would you be willing to undergo a medical at McMunn & Yates' expense? <input type="checkbox"/> YES <input type="checkbox"/> NO					
Since being accepted and covered under our company bond policies may be required for employment, would you be willing to authorize the bonding company to conduct a personal investigation? <input type="checkbox"/> YES <input type="checkbox"/> NO					

**Education & Training**

EDUCATION	NAME OF SCHOOL	STILL ATTENDING?	GRADE/LEVEL COMPLETED	DEGREE/DIPLOMA OR CERTIFICATE OBTAINED	COURSE TAKEN AND/OR MAJOR SUBJECT
HIGH SCHOOL		<input type="checkbox"/> YES <input type="checkbox"/> NO			
UNIVERSITY OR COMMUNITY COLLEGE		<input type="checkbox"/> YES <input type="checkbox"/> NO			
OTHER		<input type="checkbox"/> YES <input type="checkbox"/> NO			

Please indicate any TRAINING AND/OR JOB EXPERIENCE which will assist you in applying for this position (e.g. carpentry, other trades, computer skills)

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**Employment History**

LIST PREVIOUS EMPLOYMENT IN ORDER, BEGINNING WITH YOUR PRESENT OR LAST EMPLOYER

1	Employer	Position		
	Street Address			
	Town / City	Province	Postal Code	
	Supervisor or Manager			
	Date Started (mm/yy)		Date Left (mm/yy)	
	Salary: Start \$                      per		Finish \$                      per	
	Reason for leaving			
	Briefly outline duties performed			

2	Employer	Position		
	Street Address			
	Town / City	Province	Postal Code	
	Supervisor or Manager			
	Date Started (mm/yy)		Date Left (mm/yy)	
	Salary: Start \$                      per		Finish \$                      per	
	Reason for leaving			
	Briefly outline duties performed			

3	Employer	Position		
	Street Address			
	Town / City	Province	Postal Code	
	Supervisor or Manager			
	Date Started (mm/yy)		Date Left (mm/yy)	
	Salary: Start \$                      per		Finish \$                      per	
	Reason for leaving			
	Briefly outline duties performed			

**References**

Please provide the names of three references (excluding relatives). Include at least one former supervisor whom we might contact about your job performance.

NAME	TITLE/OCCUPATION	COMPANY	ADDRESS	TELEPHONE NO.

In connection with my application for employment, I hereby consent that McMunn & Yates Building Supplies conduct, and/or cause to be conducted, a personal investigation. I understand that any misleading or incorrect statements render this application void, and, if employed, may be cause for my termination.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE